**Ano de 2024**

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| **FORMULÁRIO DE CANDIDATURA** |

**A – CARACTERIZAÇÃO DA ENTIDADE**

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| Município de Ferreira do Zêzere | **PROGRAMA DE APOIO AO ASSOCIATIVISMO** |

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| **1. IDENTIFICAÇÃO** |

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| **1.1 Nome:** |  |

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| **1.2 Sede:** |  |

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| **1.3 Código Postal:** |  | **-** |  |  |  |

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| **1.4 Freguesia:** |  |

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| --- | --- | --- | --- |
| **1.5 Telefone:** |  | **1.6 Fax:** |  |

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| **1.7 E-mail:** |  |

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| **1.8 Página Web:** |  |

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| **1.9 Número de Identificação de Pessoa Coletiva:** |  |

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| **2. CARATERÍSTICAS DA ASSOCIAÇÃO, ASSOCIADOS E DIREÇÃO** |

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| **2.1 Data da Aprovação dos Estatutos:** |  |

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| --- | --- |
| **2.2 Data de Publicação no Diário da República:** |  |

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| **2.3 Data de Alterações dos Estatutos:** |  |

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| **2.4 Possui Declaração de Utilidade Pública: Sim □ Não □** |

 **2.5 Número de Associados:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Idades** | **Fem.** |  | **Masc.** |  | **Total** |
|  |  |  |  |  |  |
| **-18 anos** |  |  |  |  |  |
|  |  |  |  |  |  |
| **18- 45 anos** |  |  |  |  |  |
|  |  |  |  |  |  |
| **+ 45 anos** |  |  |  |  |  |
|  |  |  |  |  |  |
| **Total** |  |  |  |  |  |

**2.6 Elementos da Direção:**

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| --- | --- | --- |
| **Data Tomada de Posse dos Órgãos Sociais** |  |  |

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| --- | --- | --- |
| **Nº de Elementos na Direção:** |  |  |

|  |  |  |
| --- | --- | --- |
| **Nº de Jovens na Direção (< 30 anos):** |  |  |

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| --- | --- |
| **Presidente da Direção:** |  |

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| --- | --- | --- | --- |
| **Telefone:** |  | **E-mail:** |  |

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| **Secretário da Direção:** |  |

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| **Telefone:** |  | **E-mail:** |  |

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| **Tesoureiro da Direção:** |  |

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| **Telefone:** |  | **E-mail:** |  |

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**B – CARACTERIZAÇÃO DA CANDIDATURA**

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| **1. Áreas de Apoio a que se Candidata** |

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| * **Apoio a Atividades**
 | [ ]  |
| * **Apoio à Formação e Criação**
 | [ ]  |
| * **Apoio Logístico**
 | [ ]  |
| * **Apoio ao Investimento**
 | [ ]  |
| * **Apoio à Criação de novas associações**
 | [ ]  |

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**C - APRESENTAÇÃO DA CANDIDATURA**

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| **2. Apoio a Atividades**(Fotocopiar tantas vezes quanto as Atividades a Candidatar) |

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| **2.1 Atividade Regular** |  |  **Período de realização de**  / / **a**  / / . |
|  |  |  |
|  **Atividade Pontual** |  | **Período de realização de**  / / **a**  / / . |

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| **2.2 Designação** |  |

*Exemplo: Festivais, Encontro, Seminário, Campeonato, Torneio, etc...*

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| **2.3 Local da Realização** |  |

 **2.4 Objetivos**

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| **2.5 Participações envolvidas**

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| --- | --- | --- | --- | --- | --- |
|  **Idades** | **Fem.** |  | **Masc.** |  | **Total** |
|  |  |  |  |  |  |
| **- 12 anos** |  |  |  |  |  |
|  |  |  |  |  |  |
| **13 a 18 anos** |  |  |  |  |  |
|  |  |  |  |  |  |
| **19 a 30 anos** |  |  |  |  |  |
|  |  |  |  |  |  |
| **31 a 45 anos** |  |  |  |  |  |
|  |  |  |  |  |  |
| **46 a 60 anos** |  |  |  |  |  |
|  |  |  |  |  |  |
| **+ 60 Anos** |  |  |  |  |  |
|  |  |  |  |  |  |
| **Total** |  |  |  |  |  |

 | **2.6 Apoio Requerido**

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| **Financeiro** | [ ]  |  |
| **Transportes** | [ ]  |  |
| **Cedência de Infraestruturas** | [ ]  |  |
| **Logístico** | [ ]  |  |
| **Técnico** | [ ]  |  |
| **Outros** | [ ]  | **Especifique:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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 **2.7 Enquadramento do Apoio**

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| **CULTURAIS** *(com base no ano corrente)*

|  |  |  |
| --- | --- | --- |
| **ÁREAS** | **VARIANTES** | **Nº ACTUAÇÕES** |
| **MÚSICA**[ ]  | [ ]  Banda |  |
| [ ]  Outras Valências |  |
| **TEATRO**[ ]  | [ ]  Com Estreia de novo espetáculo |  |
| [ ]  Sem Estreia de novo espetáculo |  |
| **FOLCLORE**[ ]  | [ ]  Federado |  |
| [ ]  Não Federado |  |
| **OUTRA**[ ]  | [ ]  Especifique: |  |

 |  **DESPORTIVAS** *(Com base na época desportiva)*

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| --- | --- | --- |
| **MODALIDADE** | **ESCALÃO** | **Nº PARTICIPANTES** |
| [ ] **FUTEBOL 11** | [ ]  Seniores |  |
| [ ]  Formação |  |
| [ ]  **FUTEBOL 7** | [ ]  Seniores |  |
| [ ]  Formação |  |
| [ ]  **FUTSAL** | [ ]  Seniores |  |
| [ ]  Formação |  |
| [ ] 1ª DIVISÃO DISTRITAL[ ]  DIVISÃO HONRA | [ ]  PROVAS NACIONAIS[ ]  OUTRAS PROVAS |

|  |  |  |
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| **OUTRAS MODALIDADES** | **ESCALÃO** | **Nº PARTICIPANTES** |
| [ ]  **COLECTIVAS** | [ ]  Seniores |  |
| [ ]  Formação |  |
| [ ]  **INDIVIDUAIS** | [ ]  Formação |  |
| [ ]  ÂMBITO DISTRITAL[ ]  ÂMBITO REGIONAL | [ ]  ÂMBITO NACIONAL[ ]  OUTRAS PROVAS |

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| **2.8 Descrição**

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 **2.9 Orçamento**

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| **Receita** | **Despesa** |
| **Descrição** | **Valor**(Em Euros) | **Descrição** | **Valor**(Em Euros) |
|  |  |  |  |
| **Total** |  | **Total** |  |

**2.10 Observações**

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**C - APRESENTAÇÃO DA CANDIDATURA**

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| **3. Apoio à Formação E Criação**(Fotocopiar tantas vezes quanto as Ações a Candidatar)**A-Apoio à Formação**  |

***A Entidade poderá ser promotora da formação ou poderá participar em ações promovidas por entidades exteriores. Para esse efeito a* associação deverá apresentar o seu plano de necessidades de formação à Câmara, fornecendo os seguintes elementos:**

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| **3.1 Designação da Ação de Formação**  |  |

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| **3.2 Local de Realização** |  |

 **3.3 Plano de Formação**

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**3.4 Cronograma da Ação**

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| **DATA** | **Horário** | **Nº de Formandos Envolvidos** |
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| **3.5 Orçamento**

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| --- | --- |
| **Receita** | **Despesa** |
| **Descrição** | **Valor**(Em Euros) | **Descrição** | **Valor**(Em Euros) |
|  |  |  |  |
| **Total** |  | **Total** |  |

**3.6 Apoio Requerido**

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| **Financeiro** |  |
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| **Logístico** |  |
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| **Técnico** |  |
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| **Outros** |  |
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**3.7 Observações**

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**B-Apoio à Criação**

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| **3.1 Designação e Descrição do projeto**  |  |

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| **3.2 Local de Realização** |  |
| **3.3 Responsável pela equipa de trabalho do projeto** |  |

 **3.4 Objetivos**

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**3.5 Cronograma**

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| **DATA** | **Horário** | **Nº de Pessoas Envolvidas /Equipa de Trabalho** |
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| **3.6 Orçamento**

|  |  |
| --- | --- |
| **Receita** | **Despesa** |
| **Descrição** | **Valor**(Em Euros) | **Descrição** | **Valor**(Em Euros) |
|  |  |  |  |
| **Total** |  | **Total** |  |

**3.7 Apoio Requerido**

|  |  |
| --- | --- |
| **Financeiro** |  |
|  |  |
| **Logístico** |  |
|  |  |
| **Técnico** |  |
|  |  |
| **Outros** |  |
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**3.8 Observações**

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| **4. Apoio Logístico**(Fotocopiar tantas vezes quanto os apoios a Candidatar)

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| **4.1 Designação**  |  |

 **4.2 Descrição**

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**4.3 Objetivos**

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**4.4 Percurso**

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**4.5 Número de pessoas envolvidas na deslocação, no âmbito da atividade da Associação.****4.6 Calendarização**

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| **Período de realização de / / a / / .** |

**4.7 Observações**

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**5. Apoio ao investimento**(Fotocopiar tantas vezes quanto os apoios a Candidatar)**A-Apoio à construção, aquisição e conservação**  |

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| **5.1 Designação**

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| **Construção** |  |
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| **Aquisição** |  |
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| **Conservação / Remodelação** |  |
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| **Outra** |  |
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**5.2 Propriedade**

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| **Própria** |  |
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| **Arrendada** |  |
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| **Cedida** |  |
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| **Outra** |  |
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**5.3 Descrição**

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| **5.4 Calendarização**

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**5.5 Financiamento do Projeto**

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| **Encargo Total do Projeto** |  |  |
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| **Comparticipação Própria** |  |  |
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| **Outras Entidades Comparticipantes** |  |  |
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**5.6 Apoio Requerido**

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| **Financeiro** |  |
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| **Materiais** |  |
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| **Máquinas** |  |
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| **Mão-de-obra** |  |
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| **Outros** |  |
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**5.7 Observações**

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**B-Apoio à aquisição de equipamentos**

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| **5.1 Designação do Equipamento** |  |

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| **5.2 Fundamentação** |  |

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**5.3 Calendarização**

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| **Período de Aquisição de / / a / / .** |

**5.4 Financiamento do Equipamento**

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| **Encargo Total** |  |  |
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| **Comparticipação Própria** |  |  |
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| **Outras Entidades Comparticipantes** |  |  |
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**5.5 Apoio Requerido**

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| **Financeiro** |  |
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| **Outros** |  |
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 **5.6 Observações**

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| **6. Apoio à criação de novas associações** |

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| **6.1 Designação**  |  |

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| **6.2 Sede:** |  |

**6.3 Objetivos**

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**6.4 Apoio Requerido**

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| **Financeiro** |  |
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| **Técnico** |  |
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| **Outros** |  |

**6.5 Observações**

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|  **TERMO DE ENCERRAMENTO** |

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| **Responsável pela Candidatura aos Apoios:** |  |

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| **Contacto:** |  | **Data:** |  |

**Assinatura e Carimbo da Entidade** |

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**documentação**

1. As candidaturas devem ser acompanhadas dos seguintes elementos:

a) Fotocópia do cartão de identificação de pessoa coletiva (NIPC);

b) Fotocópia dos Estatutos da associação;

c) Fotocópia da ata de tomada de posse dos órgãos sociais;

d) Descrição das ações a desenvolver ao abrigo do apoio solicitado, com a respetiva justificação social, cultural ou desportiva;

e) Calendarização das ações a desenvolver;

f) Relatório de atividades e contas, relativas ao último exercício, com parecer do Conselho Fiscal e aprovação da Assembleia Geral;

g) Plano de atividades e do orçamento para o ano seguinte;

h) Todos os documentos citados como indispensáveis nos respetivos pontos referentes a cada tipo de apoio.

2. Os documentos constantes nas alíneas a), b) e c) deverão apenas ser entregues por novas associações, ou nos casos em que as associações se candidatem pela primeira vez.

3. As candidaturas são entregues pessoalmente ou expedidas por correio registado, com aviso de receção, para a Divisão de Administração e Serviços Instrumentais da Câmara Municipal de Ferreira do Zêzere, Praça Dias Ferreira, 38, 2240-341 Ferreira do Zêzere, nos prazos previstos.

4. A Câmara Municipal pode, sempre que o entender, solicitar às entidades requerentes os elementos e/ ou esclarecimentos que considere pertinentes para a apreciação do pedido.

5. A instrução do processo de candidatura apenas terá início após a entrega integral dos documentos requeridos.

6. Os processos que não forem instruídos de forma correta deverão ser completados, no prazo de 5 dias, sob pena de, findo esse prazo, serem devolvidos à associação peticionária, com explicação dos motivos de recusa da candidatura.